



NAAC

**NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL**

An Autonomous Institution of the University Grants Commission

Annexure 1 : LETTER OF INTENT - AFFILIATED / CONSTITUENT COLLEGE

1. We would like to opt for	<input checked="" type="checkbox"/> Assessment <input type="checkbox"/> Re-Assessment <input checked="" type="checkbox"/> <u>Re-Accreditation</u>
2. Name of Institution	Govt. Mata Shabari Naveen Girls College, Bilaspur (C.G.)
3. Name of the Head of the Institution	Dr. <input type="text" value="Smt. Asha Kaushik"/> Designation: <input type="text" value="Principal"/>
4. Postal Address :	Contact Details :
Plot No. /Street : <input type="text" value="Seepat Road"/>	STD Code <input type="text" value="07752"/>
Post : Near Patwari Prashikshan Kendra	Tel : <input type="text" value="240531"/>
Town/City : <input type="text" value="Bilaspur"/>	Mobile : <input type="text" value="98263-16176"/>
District : <input type="text" value="Bilaspur"/>	Fax : <input type="text" value="-"/>
Pin Code : <input type="text" value="495006"/>	E-mail : <input type="text" value="gmsngc1989@gmail.com"/>
State : <input type="text" value="Chhattisgarh"/>	Website : <input type="text" value="www.msngc.ac.in"/>
5. Date of Establishment	(DD/MM/YYYY) <input type="text" value="01.12.1989"/>
6a. Date of Recognition by UGC under section 2(f)	(DD/MM/YYYY) <input type="text" value="15.02.1994"/>
6b. Date of Recognition by UGC under section 12B	(DD/MM/YYYY) <input type="text" value="15.02.1994"/>
6c. College with Potential for Excellence	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> <u>No</u>
6d. Recognised under any other (please specify)	<input type="text" value="No"/>
7. University to which the College is Affiliated	<input type="text" value="Bilaspur University, Bilaspur (C.G.)"/>

8. Nature of Funding	<input checked="" type="checkbox"/> √ Govt Funded <input type="checkbox"/> Grant In Aid <input checked="" type="checkbox"/> Private/Self Financing
9. Faculties	<input type="checkbox"/> √ <u>Arts</u> <input type="checkbox"/> √ <u>Commerce</u> <input type="checkbox"/> Science <input type="checkbox"/> Education <input type="checkbox"/> Medical Sci. <input type="checkbox"/> Engineering and Tech. <input type="checkbox"/> Management <input type="checkbox"/> Distance Edu. <input type="checkbox"/> Any other: <input type="text" value="Computer Science"/>
10. Total Number of (Numbers only)	Teaching Staff: <input type="text" value="11 + 5"/> Students: <input type="text" value="368"/> Non-Teaching Staff: <input type="text" value="09 + 02"/>
11. Programmes offered (Numbers only)	UG: <input type="text" value="03"/> PG: <input type="text" value="01"/> Research: <input type="text" value="-"/> Others: <input type="text" value="-"/>
12. Date of accreditation (applicable for Re-Assessment/ Re-Accreditation only)	(DD/MM/YYYY) <input type="text" value="21.03.2003"/>
13. Date of establishment of IQAC (applicable for Re-Accreditation only)	(DD/MM/YYYY) <input type="text" value="16.06.2012"/>

**ANNEXURE : 2 PROFORMA FOR INSTITUTIONAL ELIGIBILITY
FOR QUALITY ASSESSMENT**

(For Affiliated / Constituent Colleges: First time A/A only)

(All questions should be answered in the appropriate spaces
provided and in capital letters)

Section 1: Profile of the College

1.1 Name of the College

G	O	V	E	R	M	E	N	T		M	A	T	A						
S	H	A	B	A	R	I		N	A	V	E	E	N		G	I	R	L	S
C	O	L	L	E	G	E		B	I	L	A	S	P	U	R		C		G

1.2 Postal Address :

Plot No. / Street : Seepat Road
P.O. Box No./Post : Near Patwari Prashikshan Kendra
Town/City : Bilaspur
District : Bilaspur
Pin Code : 495006
State : Chhattisgarh

1.3 Name of the Head of the institution

D	R		A	S	H	A		K	A	U	S	H	I	K				
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Temporary Permanent Additional Charge

Contact Details :

STD Code : 07752
Tel : 240531
Mobile : 98263-16176
Fax : -
E-mail : gmsngc1989@gmail.com
Website : www.msngc.ac.in

1.10 Is your Institution registered under

Society's Registration Act of 1960 Yes No

Relevant Act of the respective State Govt. Yes No

1.11 Received recognition under UGC Act 2f 2f & 12 B

Not under 2f & 12B

1.12 Number of programs offered by the college

UG

	0	2
--	---	---

PG

	0	1
--	---	---

UG & PG (*Integrated programme*)

N	I	L
---	---	---

M. Phil./Ph.D.

N	I	L
---	---	---

Selffinanced degree courses

	0	1
--	---	---

Other value added courses

-	-	-
---	---	---

(Certificate, UG-Diploma, PG-Diploma)

Total

	0	4
--	---	---

1.13 Number of faculties {specify}
(Eg. Arts, Comm. & Science etc.)

	0	3
--	---	---

A	R	T	S				
C	O	M	M	E	R	C	E
C	O	M	P	U	T	E	R

1.14 Number of departments

	0	9
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1.15 Total number of students :- Girls College

	UG		PG		M. Phil./ Ph.D.		Value added courses (Certificate/ Diploma)	
	Male	Female	Male	Female	Male	Female	Male	Female
General	-	95	-	03	-	-	-	-
SC/ST	-	67	-	02	-	-	-	-
OBC	-	193	-	08	-	-	-	-
Total	-	355	-	13	-	-	-	-
GRAND TOTAL	-	355	-	13	-	-	-	-

1.16 Number of teaching, technical and administrative staff

	Permanent		Temporary		Total	
	Male	Female	Male	Female	Male	Female
a) Total no. of teachers	04	07	01	04	05	11
b) Teachers with Ph.D. or equivalent as the highest qualification	02	06	-	-	02	06
c) Teachers with PG or equivalent as the highest qualification	04	07	01	04	05	11
d) Teachers with other specific eligible qualification (specify)	-	-	-	-	-	-
e) Technical staff	01	-	-	-	01	-
f) Administrative staff	02	-	-	-	02	-
g) Support staff	03	03	02	-	05	03

1.17 Library holdings

No. of titles of Books	-	-	-	1	0	9	7	5
No. of Journals	-	-	-	-	-	-	1	0
No. of E-resources	-	-	-	-	-	-	0	1

1.18 Unit Cost of Education

- (a) Unit cost = total annual expenditure budget (actuals) divided by number of students enrolled Rs. 36,642.00
- (b) Unit cost calculated excluding the salary component Rs. 922.00

1.19 Mention five academic milestones of the institution

(Institutions are required to highlight chronologically in bullet form, the achievements of the institution or Progress made by the institution)

- 1) Government Naveen Girls College is the first government college in the entire state of Chhattisgarh to be accredited by NAAC with B+ (78.30)
- 2) Government Naveen Girls College had successfully organized a two day National Seminar on “Human Rights with Relevance to Marginalised Concepts and realities” on 19th and 20th of September 2008.
- 3) The result of the students of BCA faculty in the year 2011-2012 was 100%. The result of BA faculty was also remarkably good (near about 90%).
- 4) The teaching staff of our college has been actively engaged in academic and research activities to keep pace with the current academic scenario. They are well acquainted with the present trend of teaching learning evaluation. They are actively involved in publishing research works in national and international journals, writing books, completing UGC projects etc. Some of them are members of Board of Studies at State and University levels. Some of them are counsellors at other universities also.
- 5) One of our teaching staff Dr. Seema Mishra was invited as “Invited speaker” in 5th International conference organized by JERAD, in University of Malaysia, Teranganu. She also chaired a scientific session. Dr. Manju Tripathi Presented a research paper in the scientific session of the same conference in Malaysia (Nov. 2012) Dr. S. Mishra had delivered a Planery lecture in International conference organized by IJARS, Chennai [April 2013].

Section 2: Institutional data

- | | | |
|--|---|--|
| 1. The Institution has in place a structured internal quality assurance system for ensuring continuous quality monitoring/ improvement | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 2. Library has reading room facilities for students and faculty | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 3. Institution has a mechanism for seeking regular feedback from students regarding the teaching-learning processes | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 4. Basic computer literacy is ensured for all students | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 5. Institution provides financial aid to at least 5% of the general students (excluding the scholarship to SC/ ST students) | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 6. The institution has a mechanism for counseling students | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 7. An annual academic calendar is prepared and implemented by the institution | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 8. The institution has a mechanism for addressing grievances of students | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 9. The institution has provision for promoting 'in house' research activities | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| 10. Internet facility is available in the institution | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

11. Percentage of teachers using audio-visual aids,
including computer-aided teaching
- <10%
- 11-20%
- >20%
12. Average number of extension activities organized
by the institution
(Average of last two years)
- <2
- 2-5
- >5
13. Percentage utilization of annual allocated funds
(Average of last two years)
- <50 %
- 50-75%
- >75 %
14. Percentage maintenance expenditure of the total
annual budget on infrastructure
(Average of last two years)
- <2%
- 3-4%
- >4%
15. The average pass percentage of graduating
students
(Average of last two years)
- <40%
- 40-50%
- >50%

16. Computer: students ratio

1: > 60

1: (30-60)

1: < 30

17. Percentage of faculty benefited from - UGC and other staff development programmes (Average of last two years)

<5%

6-10%

>10%

18. Percentage of teachers with Ph.D. qualification

<5%

6-20%

>20%

19. Students: Teacher ratio

>50:1

30-50:1

<30:1

20. Percentage of faculty positions filled against sanctioned posts

<60%

60-80%

>80%

21. Number of add-on courses conducted by the institution

Nil

1-2

>2

22. Number of awards received by students in sports and cultural activities
(Average of last two years)
- | | | |
|--|-------------------------|-------------------------------------|
| | None | <input checked="" type="checkbox"/> |
| | State/ University level | <input type="checkbox"/> |
| | National/ International | <input type="checkbox"/> |
23. Number of research projects (completed or on going) with the faculty
(Average of last two years)
- | | | |
|--|-----|-------------------------------------|
| | Nil | <input type="checkbox"/> |
| | 1-2 | <input checked="" type="checkbox"/> |
| | >2 | <input type="checkbox"/> |
24. Number of academic seminars/conferences/workshops that the institution has organized.
(Average of last two years)
- | | | |
|--|-----|-------------------------------------|
| | Nil | <input checked="" type="checkbox"/> |
| | 1-2 | <input type="checkbox"/> |
| | >2 | <input type="checkbox"/> |
25. Academic linkages/collaborations the institution has established
(Average of last two years)
- | | | |
|--|------|-------------------------------------|
| | None | <input type="checkbox"/> |
| | 1-2 | <input type="checkbox"/> |
| | > 2 | <input checked="" type="checkbox"/> |

Certification by the Head of the Institution

I, as the Head of the institution certify that the information provided above is true to the best of my knowledge. I also certify that my institution has complied with all the norms stipulated from time to time, by the UGC/ the State Government and the Affiliating University.

I am aware that the Peer team will validate the information provided in this IEQA format during the peer team visit.

A Demand draft for Rs. 2000/- (Rupees two thousand only) drawn in favor of The Director, NAAC, No. -----

Dated-----Bank-----Branch-----, is sent separately.

Place: Bilaspur (C.G.)

Date: /07/2013

Signature of the Head of the institution with seal: