

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to her available in institutional Website, provide link)

- Our college has 3.50 acres area. The college building is securely surrounded with a boundary wall. It has 21 class rooms, 2 computer labs, 2 subject laboratory i.e. psychology & Home science lab , one Principal chamber, one staff room, one well established Central library, one reading room, 11 wash rooms, one cycle stand and car stand, one auditorium hall and one open prayer site, one scholarship cell ,office , one sports room with Gym. All classes & rooms are looked after by class four staff. Computer lab is looked after by Computer assistant and teachers. Psychology & Home science lab are looked after by lab assistant and concerned professors. The girl's common room with attached washroom is taken care by the women class four staff and teachers. We have gardens and lots of flower pots, which is taken care of by the gardener and payment to the gardener is made from Janbhagidari fund. Librarian keeps check on upkeep of the library, assisted by a book lifter. Proper issue register is maintained both in the Central as well as Departmental library. Issue Register on Daily basis is also maintained. Solar energy Plant is looked after by the concerned office. White wash and major repair are executed by PWD and minor repairs are managed at the college level. Annual physical verification is done by committees, made by Principal. Regular cleanliness of washrooms is maintained. The maintenance of water tank, water purifier and garden is also done on regular basis. The building committee looks into the issues relating to the maintenance of the building.