The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Govt.Mata Shabari Naveen Girls College Bilaspur(C.G.)

1.2 Address Line 1

> Near Patwari Prashikshan Kendra

Address Line 2

> Seepat Road Sarkanda

City/Town

> Bilaspur(C.G.)

State

> Chhattisgarh

Pin Code

> 495006

Institution e-mail address

> gmsngc1989@gmail.com

Contact Nos.

> 9826938392

Name of the Head of the Institution:

> Dr.S.R.Kamlesh

Tel. No. with STD Code:

> 07752-240531

Mobile:

> 9826938392

Name of the IQAC Co-ordinator:

Dr.Naaz Benjamin

Mobile:

8253089384

IQAC e-mail address:

Naazbenjamin1@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) CHCOGN10237

1.4 Website address:

www.gmsgcbsp.co.in

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	78.30	2003	21/03/2003 To 20/03/2008
2	2nd Cycle	B	2.53	2016	13/01/2016 To18/02/2021

1.6 Date of Establishment of IQAC :   DD/MM/YYYY   **24/10/2013**

1.7 **AQAR for the year** *(for example 2010-11)*   **2015-16**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR 609, 5/03/15,610,5/03/15,611,5/3/15,612,5/3/15

ii. AQAR_____ _____ (DD/MM/YYYY)

iii. AQAR_____ _____ (DD/MM/YYYY)

iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University   State [√]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [√]

Autonomous college of UGC   Yes [ ]   No [√]

Regulatory Agency approved Institution   Yes [ ]   No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [ ]   Men [ ]   Women [√]

                   Urban [√]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [√]

                 Grant-in-aid + Self Financing [√]   Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [√]   Science [ ]   Commerce [√]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others (Specify)   [BCA,PGDCA]

1.11 Name of the Affiliating University *(for the Colleges)*   [Bilaspur University Bilaspur(C.G.)]

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   [-]

University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (*Specify*)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers   06

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   0

2.4 No. of Management representatives   03

2.5 No. of Alumni   0

2. 6 No. of any other stakeholder and

community representatives   0

2.7 No. of Employers/ Industrialists   0

2.8 No. of other External Experts   01

2.9 Total No. of members   11

2.10 No. of IQAC meetings held   02

2.11 No. of meetings with various stakeholders: No. ____   Faculty   02

Non-Teaching Staff Students   02   Alumni   01   Others   00

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☐ √

   If yes, mention the amount ☐

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. | 3 | International | - | National | - | State | - | Institution Level | 3 |

   (ii) Themes

1.	Workshop on academic Excellence in college education.
2.	Seminar on computer awareness and career counselling.
3.	Workshop on Healthy cooking.

2.14 Significant Activities and contributions made by IQAC

   Feedback forms, Internal Assessment, quality based 3 workshop were organized in the college .Academic lecture by Expert, Eight module computer awareness programme organized for student, career counselling seminar, awareness programme for student, installation of solar plant, rain water harvesting work done in the college.

2.15 Plan of Action by IQAC/Outcome

   The plan of action chalked out by the IQAC in the beginning of the year towards quality

   Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Feedback from	Feedback from
Internal Assessment Exam	Organized in the college.
Workshop	3 workshop organized in institution level
Awareness Programme	Many awareness programme for students.

To make student computer awareness	Eight module computer awareness programme was organized for students.
Career guidance/Counselling Seminar	Organized for student in the college.
Guest /Expert lecture	Organized at college for benefit of students.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [ ]   No [√]

Management [-]   Syndicate [-]   any other body [-]

Provide the details of the action taken

[-]

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	MA Hindi, Sociology, Economics	MA Political Science, History	MA-05	-
UG	BA, B.Com, BCA		BCA-03	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	PGDCA-01	-

Certificate	Self-Grooming (Beautician Course and food personation course)	-	-	-
Others	-	-	-	-
Total	MA-03 BA-03 BCom-03 BCA-03	MA-02	MA-05 BCA-03 PGDCA-01	

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: Core/Elective option
  (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	Annual Exam

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [ ]   Students [√]
   (On all aspects)

   Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes- MA Political Science and MA History

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent

faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10	08	-	01	01 Principal

2.2 No. of permanent faculty with Ph.D. | 07 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
08	-	-	-	01	-	01	-	10	-

2.4 No. of Guest and Visiting faculty and Temporary faculty | BCom-01 | BCA-03 | MA-05 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	-
Presented papers	30%	100%	-
Resource Persons	3	10%	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The quality of teaching and learning is monitored academic audit committee regular feedback one obtained from student and others.

2.7 Total No. of actual teaching days during this academic year | 183 Days |

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) | Internal Assessment, Annual Exam |

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop | 20% | 03 BOS University | 02 Autonomous |

2.10 Average percentage of attendance of students | 75% |

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA-III	62	0	03	56	01	96.77
BCom-III	26	0	23	03	00	100

BCA-III	14	0	03	11	00	100
MA Final Hindi	10	0	01	09	00	100
MA Final Sociology	05	0	02	03	00	100
MA Final Economics	07	0	04	03	00	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Motivating faculty member to enhance their Research related activity ,regular feedback one obtained from the student, Alumni, parents and IQAC examinesit and take the required action Help Desk to choose a proper combination of subjects and stream and are motivated to aspire for better performance.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	Yes 3 members participated.
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	0	0	03
Technical Staff	04	0	02	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Paper presentation National and International level, promoting to teacher to write research paper.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	--
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	12	09	IJRSSJS-01
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range [ ]   Average [ ]   h-index [√]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-

Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No. [   ]   Chapters in Edited Books [   ]

ii) Without ISBN No. [   ]

3.8 No. of University Departments receiving funds from

UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [   ]   CPE [   ]   DBT Star Scheme [   ]

INSPIRE [   ]   CE [   ]   Any Other (specify) [   ]

3.10 Revenue generated through consultancy [Free consultancy]

3.11 No. of conferences

organized by the
Institution

Level	International	National	State	University	College
Number	0	00	00	0	01
Sponsoring agencies	-	-	-	-	RUSA

3.12 No. of faculty served as experts, chairpersons or resource persons [01]

3.13 No. of collaborations   International [-]   National [-]   Any other [-]

3.14 No. of linkages created during this year [02]

3.15 Total budget for research for current year in lakhs : Nil

From Funding agency [-]   From Management of University/College [-]

Total [-]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

03

10

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00   SRF 00   Project Fellows 00   Any other 00

3.21 No. of students Participated in NSS events:

University level 01   State level 01

National level 02   International level 00

3.22 No. of students participated in NCC events:

University level 00   State level 00

National level 00   International level 00

3.23 No. of Awards won in NSS:

University level 00   State level 00

National level 00   International level 00

3.24 No. of Awards won in NCC:

University level 00   State level 00

National level 00   International level 00

3.25 No. of Extension activities organized

University forum [√] College forum [√]

NCC [ ] NSS [√] Any other [ ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Rally for celebrating a pollution free environment.

- Blood group determination and HB test of 224 students of the college was done by Dr.S.Shrivas and Dr.Sandip patwa of district hospital bilaspur under the agencies of Red Cross unit of the college.

- Health check-up and gynaecological counselling of 242 students was done by Dr.Smt.N.Thakur and S.Gond of district hospital bilaspur.

- Distribution of flex seeds and sesame ladoos nutritional diet supplement to the ladies and children of chingrajpara by NSS unit of the college.

- Medicinal plant planted in the college premises under the joint banner of college unit of NSS and "Art of living society Bilaspur".

- Distribution of free of cost cloth bags stitched by students was done to promote environmental awareness.

- Pamphlets were also distributed to the ladies of the Godh Busti about vaccination and diet plans etc.

- 66 students participated in the "Bhartiya Sanskriti Gyan Pariksha "conducted by Gaytri teertha shanti kunj Haridwar to generate awareness about our culture and volues.

- Matdata awareness programme organised under sweep.

- Swach Bharat Abhiyan.

- Fat check-up wellness Evaluation.

- One day camp of NSS cadets was organized at village mopka. Free Blood group test and Hb test for 54 ladies of the village was done in collaboration with Bharat Vikas Parishad Bilaspur C.G.

- Tablet has been distributed to 107 students for computer awareness through Yuva Karnti Yojna of Chhattisgarh Government.

- Marathan running under the auspices of voter awareness.

- Organising human chain on the occasion of voter's day.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.5	-	-	-
Class rooms	15	-	-	-
Laboratories	03	-	-	-
Seminar Halls Auditoriums	01	Construction of auditorium is in process	MLA fund	-
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		CCTV camera has been installed	Janbhagidari fund	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	Inflibinet	UGC	-

4.2 Computerization of administration and library

No

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	108	26000.00	424	-	-	-
Reference Books	-	-	-	-	-	-
e-Books	-	-	-	-		
Journals	08	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	39	02	01	01	01	01	01	
Added	02	0	0	0	0	0	0	
Total	41	02	01	01	01	01	01	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Yes College Level Eight module computer awareness programme was organized for students.

4.6 Amount spent on maintenance in lakhs :

i) ICT

13000==00

ii) Campus Infrastructure and facilities

80000==00

iii) Equipments

5000000==00

iv) Others

0

Total :

593000==00

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Enhancement of academic activities, Proper conduct of Internal Assessment exam, Use of Power Point Presentation, Extension Activities, Health checkup, Expert lectures organize, Alumni meet, workshop Department seminar D.R.C cultural and sports activities.

5.2 Efforts made by the institution for tracking the progression

Regular held in examination student participating in various competition.ST/SC/OBC weaker searcher scholarship. Economically weak or students are permitted to pay fees in installments. Follows Reservation policies for belong physical disable and ST/SC/OBC special D.R.C. organized for the student.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
486	73	00	00

(b) No. of students outside the state

00

(c) No. of international students

00

Men	No	%
	-	-

Women	No	%
	-	-

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
92	56	29	237	0	421	85	97	35	342	0	559

Demand ratio   Dropout % - 5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No particular coaching classes are organized for the student but guidance is provide to them export.

No. of students beneficiaries   -

5.5 No. of students qualified in these examinations

NET   -   SET/SLET   -   GATE   -   CAT   -

IAS/IPS etc   -   State PSC   -   UPSC   -   Others   -

5.6 Details of student counselling and career guidance

Personal counselling, Academic Counselling, Psychological Counselling and career counselling is provided Experts are also invited from outside. Workshop and career guidance / counselling programme are organized for student

No. of students benefitted

| - |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

Lecture by first class magistrate shri Shailesh Sharma was organized through zila Vidhik seva pradhikaran on legal rights of women and tonhi pratarana.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | - | National level | - | International leve | - |

No. of students participated in cultural events

State/ University level | - | National level | - | International level | - |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | - | National level | - | International level | - |

Cultural: State/ University level | - | National level | - | International level | - |

5.10 Scholarships and Financial Support

	Number of	Amount

	Students	
Financial support from institution	SC-71	523152.00
Financial support from government	ST-20	124550.00
Financial support from other sources	OBC-272	957663.00
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level   √   National level   -   International level   -

Exhibition: State/ University level   -   National level   -   International level   -

5.12 No. of social initiatives undertaken by the students   -

5.13 Major grievances of students (if any) redressed: _____Yes ,03

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Saa Vidya yaa vimuktaye

Mission-The mission of our college it to provide quality education to our girls student.

6.2 Does the Institution has a management Information System

Yes through the various committees, principal being the head therefore polices reflects the vision of the principal in overall management.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

A systematic month wise division of syllabus chalked out by the faculty and it is counter signed by the Head of the institution. Part-time certificate courses are organized in the college. Programme are organized to achieve all round personality development of the

6.3.2 Teaching and Learning

We have no of technology assisted quality improvement strategies in the institution college library enough books, journals and internet.

6.3.3 Examination and Evaluation

Class test, Annual exam, internal Assessment and practical

6.3.4 Research and Development

> The college encourages the teachers for Research work and the faculties are also very much aware of the growing importance of the research based education.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> College library is well equipped with enough Book, journals and internet facility and it is complemented by the faculties. Personal libraries.

6.3.6 Human Resource Management

> As our college is a state Government college. All appointments of Regular staff both teaching and non-teaching are done by the state government.

6.3.7 Faculty and Staff recruitment

> As per government rules and self-finance.

6.3.8 Industry Interaction / Collaboration

> NIL

6.3.9 Admission of Students

> As our college is a state government college the student admission procedure are in strict accordance the state government basis of merit in norms all the reservation police follows as for government norms.

6.4 Welfare schemes for

Teaching	All the welfare scheme state government scheme.
Non-teaching	Medical allowance with salary.
Students	The different welfare scheme available for the students are student union anti ragging, grievance, redress cell, women harassment cell, different committee ensure the welfare of the students.

6.5 Total corpus fund generated   -

√

6.6 Whether annual financial audit has been done   Yes   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Higher Education	Yes	College Level
Administrative	Yes	Account General CG and Higher Education	Yes	College Level

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes   √   No

For PG Programmes   Yes   √   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

-

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Yes the affiliating university makes a provision for according the status of autonomy to affiliated institution.

6.11 Activities and support from the Alumni Association

We have non-register alumni association in our college. The alumni of the college actively participate in different activities like annual function, prize distribution and the like. They also give their feedback.

6.12 Activities and support from the Parent – Teacher Association

Yes

6.13 Development programmes for support staff

The faculty members are encouraged to participate and present paper in seminars workshops and engage in research works.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Yes, green campus clean campus. Solar plant installed in college.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

> Regular health check-up of the students we firmly believe that women is the back bone of her family thus swastha mahila swastha parivaaron Healthy female Healthy family 2014-15 and in the current session at the activities were conducted besides this lecture by gynaecologist on female problem and Blood group determination and Hb test.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

> Yes, ATR is implemented.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> Nurture culture, Regular health check-ups of the students, swastha mahila/swastha parivaar or healthy family.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> Plantation is done in the college. The entire activity aims at generating environmental awareness and feeling bounding with nature among the student. Solar plant installed in college.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Functional and regularly updated department for student regular classes with help of discussion ,class room presentation and class test and problem solving interactive learning through use of smart board and PPT. Poor financial educational background of the students.

8. **Plans of institution for next year**

1. To organize more research activities in college.
2. Increase facilities in departmental labs.
3. Promotion of teaching learning practices.
4. Promotion of research activities.
5. To organize visit to historical places.