Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**GOVT.MATA SHABARI NAVEEN GIRLS COLLEGE BILASPUR**
Name of the head of the Institution	**Dr.Manju Tripathi**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07752240531**
Mobile no.	**9993091054**
Registered Email	**gmsngc1989@gmail.com**
Alternate Email	**naazbenjamin1@gmail.com**
Address	**Near Patwari Prashikshan Kendra Seepat Road, Bilaspur**
City/Town	**Bilaspur**
State/UT	**Chhattisgarh**
Pincode	**495006**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**: Dr. Naaz Benjamin**
Phone no/Alternate Phone no.	**07752240531**
Mobile no.	**7974618110**
Registered Email	**naazbenjamin1@gmail.com**
Alternate Email	**gmsngc1989@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://gmsngcbsp.co.in/aqar/

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://gmsngcbsp.co.in/academic-calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	**B+**	**78.30**	**2003**	**21-Mar-2003**	**20-Mar-2008**
2	**B**	**2.53**	**2016**	**13-Jan-2016**	**18-Feb-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**24-Oct-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Tradition f Writing History-Dr.Dinesh pandey	10-Oct-2017 1	15	
Conservation of snakes and Treatment of snake bite	29-Sep-2017 1	133	
English speaking Workshop by jaiswal clasess	09-Sep-2017 1	95	
Spoken English Creative Writing,Mass Communication,By the Mlother Teresa Academy	25-Sep-2017 1	114	
Lecture on AIDS Dr,Swati Khaparde	01-Dec-2017 1	130	
Three day workshop Yoga and Mediation by Heart Fullness	01-Nov-2017 3	112	
Radio awarenes	25-Sep-2017 1	108	
Young India New India Honorable Prime Minister	11-Sep-2017 1	175	
Hindi ke badalte partiman,Swaroopm aur iske prabhav	14-Sep-2017 1	76	
Workshop for Net Exam	21-Aug-2017 1	20	
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt.Mata Shabari Naveen PG Girls College Bilaspur(C.G.)	Sports Items	state Government	2017 365	87180
Govt.Mata Shabari Naveen PG Girls College Bilaspur(C.G.)	Home Science apparatus	state Government	2017 365	39908
Govt.Mata Shabari Naveen PG Girls College Bilaspur(C.G.)	Psychological(Test and scale)	state Government	2017 365	35250
Govt.Mata Shabari Naveen PG Girls	office Furniture	state Government	2017 365	44673

College Bilaspur(C.G.)					
Govt.Mata Shabari Naveen PG Girls College Bilaspur(C.G.)	HP printer	state Government	2017 365		19233
Govt.Mata Shabari Naveen PG Girls College Bilaspur(C.G.)	Books	state Government	2017 365		99966
Govt.Mata Shabari Naveen PG Girls College Bilaspur(C.G.)	Student Chair	state Government	2017 365		99588
[View File](#)					

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Ø Induction Programe was organized for new students of the college. The new students were given complete information about all the activities which are conducted in the college. They were also informed about different committees functioning in the college. The provision of Help Desk was also there. Ø Internal Assessment Tests were organized for continuous evaluation of students. Ø Workshop on NET Exams, English communication, yoga and meditation, Traffic awareness and food preservation was organized in the college. Scholarly Lectures were organized in different subjects. Awareness programmes on conservation of snakes, use of Radio, women rights were organized. To promote qualities of entrepreneurship 50 students were provided 07 day training in cookery skills. Ø Result Analysis. Ø Feedback was collected from students,parents,teachers and Alumni and needful action was taken..

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Innovations and best practices	The college recognizes its meritorious students by giving them awards and certificate. Prizes and certificates are also given to students wining in different literary, cultural and sports activities. The college ensures to provide green and clean campus to its students. RO water facility is provided for student at each floor.
Governance, leadership and management	The Principal is the Head of the institution and decentralization of power is ensured by forming different committees for the betterment of students. Physical verification is done. Co-operative and supportive environment is ensured between the staff members.
Infrastructure and Learning resources	06 New Class constructed from State Government Fund were handed over to the college. Two new wash rooms were also constructed. New furniture was purchased for class rooms. Sports item were purchased for students . Equipments were purchased for Home Science Lab.
Student support and progression	Specific student support is provided to SC, ST,OBC and economically weak students. Yoga Day , Voters Day, Constitution day are Celebrated and various competitions are organized in the college. Annual Magazine Abhivyakti is published.
Research, consultancy and extension	Participation by teachers in International and National seminars and conferences is ensured 01 Research paper of the teaching staff was published in International online , UGC listed journal, 'Langlit',05 research paper were published in National, UGC listed Journal , 'Shodh Prakalp'. Extension activities were organized through NSS, Redcross and NGO.
Induction Programme	Induction Programme is organized for new student of the college help desk faculty and counseling for subject selection is also provided by our teaching staff. Besides chalk and

Curriculum aspects	Since our college is affiliated college we follow course curriculum as specified by affiliating university i.e. Bilaspur University. The college adhers to the academic calender provided by Department of Higher Education , Raipur. The programme and subject combination provided by the affiliating university is displayed in the brochure of our college which is also available on our website. Regular feedback is collected from students ,parents and staff. Some of our staff members are members of Board of Studies at Bilaspur University who are made aware of the prevalent trends among students regarding syllabus.

[View File](#)

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	24-Jan-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	1. Providing information through college website.. 2. Submitting the data on AISHE portal. 3. Notification by college notice board and departmental notice board for students. 4. Notice by different committees. 5. By whatsApp group of teachers.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

- All the important information regarding different courses, available seats, fee structure, rules and regulations, student charter are available on the college website. We follow the academic calendar provided by Department of Higher Education, Raipur and efforts are made to adhere to it compulsorily. Since our college is affiliated to Bilaspur University, Bilaspur, we follow the course prescribed by Bilaspur University. However few of our staff members are in the Board Of Studies of Bilaspur University and they are instructed to communicate the students view point to senior members of the university. Regular feedback is collected and analysis for the betterment of students. - The teachers compulsorily divide the course curriculum on month wise basis and adhere to it. All record is maintained in the daily dairy by the teachers. All teacher are instructed to get their daily dairy counter signed by the Head of the institution. Sudden inspection is also done by the Head of the Institution by asking students about the progress of their syllabus. Central as well as department library facility is available for the students. If needed extra classes are also organized.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
training Programme on MYSY	24/07/2017	23
training programme on Cookery skills	04/11/2017	50

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Case study By psychology Department	21
BA	Comparative study by Psychology department	14
BA	comparative study of life satisfaction of working and non working women.	7
BCA	Web technology and HTML	2
PGDCA	c and c++	12
BA	Environmental study	5
BCA	Environmental study	5
BCom	Environmental study	5
[View File]()		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Student's feedback form is filled by both UG and PG students. College obtained students feedback on following topics:- 1. Learning Value. 2. Clarity and relevance of textual reading material. 3. Extent of effort required by students. 4. Course content of the Department including project work. 5. Extent of coverage of course. 6. Relevance of additional source material. 7. Overall rating. The received feedback is than analyzed by the IQAC. Results are thoroughly discussed in staff meeting their advice are helpful in taking decision for overall development of college students. Feedback is also collected from the parents during parent teacher meeting. Suggestion and comments given by the guardian also taken into account for future development.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PGDCA	PGDCA	30	46	27
BCA	BCA-III	40	5	5

BCA	BCA-II	40	14	12
BCA	BCA-I	40	15	15
BCom	BCom-III	60	54	53
BCom	BCom-II	100	63	63
BCom	BCom-I	100	174	100
BA	BA-III	160	166	116
BA	BA-II	200	153	153
BA	BA-I	200	284	196
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	708	104	10	Nill	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
10	3	41	1	Nill	1
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring the students and providing them a feeling of protection care affection and security form the basis of this welfare scheme. All the students of the college are divided Programme/Faculty/Class wise and a group of teachers is entrusted with the responsibility of keeping their complete data. The students are also informed about their mentors and are advised to approach them with their problem. The teachers as mentors provide support to the students in encountering any problem at academic level. They also guide them in encountering their unknown fears and anxieties encountered in learning process. The interest of students in different co-curricular activities is identified and they are promoted to pursue it. In the parents teachers meeting the parents are requested to discuss their wards performance with their mentors also. The Induction programme and Help Desk facility also provides guidance to students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
812	10	1:81

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

16	11	5	Nill	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Ku.Lalita Sahu	Assistant Professor	CG Rajya Yuva Aayog,Certificate of commendation.
2017	Dr.Shashikal sinha	Assistant Professor	Certificate of complement Gaytri Teerth Haridwar.
2017	Dr.Archna Shukla	Assistant Professor	Certificate of complement Gaytri Teerth Haridwar.
2017	Dr.L.N.Dubey	Assistant Professor	Samman Paati By CGRajbhasha aayog.
2017	Dr.Archana Shukla	Assistant Professor	Appreciation letter By DLS PG College Bilaspur
2017	Dr.Aarti Singh Thakur	Assistant Professor	Appreciation letter By DLS PG College Bilaspur

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
PGDCA	072	Year	06/04/2018	15/06/2018
BCA	018	Year	03/04/2018	15/06/2018
BCA	017	Year	03/04/2018	15/06/2018
BCA	016	Year	03/04/2018	15/06/2018
BCom	009	Year	03/04/2018	04/06/2018
BCom	008	Year	31/03/2018	15/06/2018
BCom	007	Year	02/04/2018	27/06/2018
BA	003	Year	25/04/2018	29/06/2018
BA	002	Year	25/04/2018	29/06/2018
BA	001	Year	24/04/2018	07/07/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

We have Internal Assessment Committee in our college to continuously monitor the Academic performance of the students. Three unit test and three internal

assessment exam are organized in the college. Before the commencement of the Internal Assessment exam, a well chalked out time table for the same is displayed on the notice board as well as circulated in the class rooms .The students are shown their copies after Assessment. A meeting of parents is also called to inform about the performance of their wards.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar is provided by the Department of Higher education, Raipur (C.G.).The educational activities prescribed by Atal Bihari University are implemented. ? Admission process. ? Last date of admission with the permission of the Vice Chancellor. ? Commencement of regular classes. ? Announcement of /annual exam results. ? Declaration of results of revaluation. We follow the course curriculum described by Bilaspur Univiersity.The teachers are provided with Daily Dairy. They compulsorily divide the course curriculum on month wise basis and adhere to it. All records are maintained in the Daily Dairy by the teachers. All teachers are instructed to get there Daily Diary counter signed by the Head of the Institution. Sudden inspection is also done by the Head of the institution by asking students about the progress of their syllabus. Central as well as Departmental library facility is available for the students. If needed extra classes are also organized.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://gmsngcbsp.co.in/program-outcome-course-outcome/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
454	MA	MA Sociology Fourth Semester	5	5	100
444	MA	MA Political Science Fourth Semester	6	6	100
464	MA	MA economics Fourth Semester	2	2	100
434	MA	MA History Fourth Semester	7	4	57
414	MA	MA Hindi Fourth Semester	6	6	100
018	BCA	BCA-III	6	5	83.3
009	BCom	BCom-III	51	49	96

003	BA	BA-III	116	113	98.2

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://gmsngcbsp.co.in/student-satisfaction-survey/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NIL	0	0
Minor Projects	0	NIL	0	0
Interdisciplinary Projects	0	NIL	0	0
Industry sponsored Projects	0	NIL	0	0
Projects sponsored by the University	0	NIL	0	0
Students Research Projects (Other than compulsory by the University)	0	NIL	0	0
International Projects	0	NIL	0	0
Any Other (Specify)	0	NIL	0	0
Total	0	NIL	0	0

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

View File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	1	4.23
International	Sociology	1	7.89
National	Political Science	1	2.34
National	History	1	2.34
National	Psychology	1	2.34
National	Home Science	1	2.34
National	English	1	2.34

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	0	Nill

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	0

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	13	1	3
Presented papers	8	40	1	Nill
Resource persons	Nill	Nill	Nill	1

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Planting medicines	Red Cross(College Campus)	10	32
Traffic Awareness workshop	Red Cross(College Campus)	9	124
Health chekup(Blood group checkup,Hb checkup sickle cell checkup)	Red Cross(College Campus)	10	179
National orm liberation day	Red Cross(College Campus)	4	136
Yoga Practice	NSS(College Campus)	10	33
Plantation	NSS(College Campus)	10	15
One day camp Chingrajpara,Distribution of sampling for plantation cleanliness dediction Dicusion, Enviormental Protection Rally	NSS (Chingrajapar Bilaspur)	3	22
Vishwa Vidyalaya Swachhta Jagran Rally	NSS(From Bilaspur University and back to Bilaspur University)	1	17
Orientation(Induction Programme)	NSS(College Hall)	1	78
Cleanliness in front of PG Classes	NSS(College Campus)	1	83

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS Exam	B Certifcate	Bilaspur University	22
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Free of cost Sugar Test camp.	NGO(Bilaspur Diabetic Society and Lion Lioness Mid Town)	Sugar Test	2	176
Awareness Programme	Youn India,New India	Hearing Honorable Prime Minister speech	2	174
Vigilance Awareness	SECL	Debate,Essay	2	28
Awareness of women right	NCW Delhi	Quiz competition	2	327
Conservation of wild life	Snake master team	Conservation of snakes	2	133
Rastry krimi Mukti Divas	Red Cross	Krimi Tablet wevw distributed	21	136
Social Awareness	NSS	Seven day special camp at Dhuripara Mangala	10	36
Environmental awareness	NSS,Red Cross	Trr plantation Drive	9	32
Health hygiene	NSS,Red Cross	Yoga and Meditation	10	62
Swachh Bharat Abhiyan	NSS	Campus cleanings,class room cleaning	5	33
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0

View File

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill

View File

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1.73	1.72
0.8	0.75

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added
Class rooms	Nill
Campus Area	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nill	Nill	Nill	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11332	1693842	584	197488	11916	1891330

e-Books	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**
Journals	**30**	**6323000**	**Nill**	**Nill**	**30**	**6323000**
e-Journals	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**
Digital Database	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**
CD & Video	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**
Library Automation	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**
Weeding (hard & soft)	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	**NIL**	**NIL**	**Nill**

View File

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	**41**	**2**	**1**	**1**	**1**	**1**	**7**	**1**	**0**
Added	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total	**41**	**2**	**1**	**1**	**1**	**1**	**7**	**1**	**0**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2.53	**2.47**	**6.56**	**5.37**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

> **? Our college has 3.50 acres area. The college building is securely surrounded with a boundary wall. It has 21 class rooms, 2 computer labs, 2 subject laboratory i.e. psychology Home science lab , one Principal chamber, one staff room, one well established Central library, one reading room, 11 wash rooms, one cycle stand and car stand, one auditorium hall and one open prayer site, one scholarship cell ,office , one sports room with Gym. All classes rooms are looked after by class four staff. Computer lab is looked after by Computer assistant and teachers. Psychology Home science lab are looked after by lab assistant and concerned professors. The girl's common room with attached washroom is taken care by the women class four staff and teachers. We have gardens and lots of flower pots, which is taken care of by the gardener and payment to the gardener is made from Janbhagidari fund. Librarian keeps check on upkeep of the library, assisted by a book lifter. Proper issue register is maintained both in the Central as well as Departmental library. Issue Register on Daily basis is also maintained. Solar energy Plant is looked after by the concerned office. White wash and major repair are executed by PWD and minor repairs are managed at the college level. Annual physical verification is done by committees, made by Principal. Regular cleanliness of washrooms is maintained. The maintenance of water tank, water purifier and garden is also done on regular basis. The building committee looks into the issues relating to the maintenance of the building.**

https://gmsngcbsp.co.in/procedures-and-policies-for-maintaining/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**Nill**	**Nill**	**Nill**
Financial Support from Other Sources			
a) National	**Nill**	**Nill**	**Nill**
b)International	**Nill**	**Nill**	**Nill**
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
International Yoga Day	**21/06/2017**	**33**	**NSS and Sports**
Spoken English creative writing,mass communication,personality development.	**25/09/2017**	**103**	**The Mother Teresa Academy and Department of English.**
Conservation of snakes and treatment of snake	**26/09/2017**	**133**	**Snake Master Team(NGO)**

bite.			
Counselling for Academic stress	25/07/2017	65	Department of Psychology Govt.Mata Shabari Naveen Girls PG College Bilaspur
Traffic Awareness	08/12/2017	124	Team from The Traffic Police,Bilaspur and Red Cross.
Three Day Workshop Yoga and Meditation	01/11/2017	122	Heartfulness(NGO)
[View File](#)			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	MYSY	Nill	23	Nill	Nill
[View File](#)					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	NIL	Nill	Nill
[View File](#)					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	40	Commerce	Commerce	Govt.Mata Shabari Naveen Girls PG College Bilaspur	PGDCA
2017	32	Commerce	Commerce	Govt.J.P.V	M.Com

| 2017 | 86 | Arts | arts | Govt.Mata Shabari Naveen Girls PG College Bilaspur,Govt.J.P.Verma Arts and Science College Bilaspur,DLS PG College Bilaspur | MA |
| 2017 | 10 | Computer Application | Computer Application | GGU Bilaspur,DP Vipra College Bilaspur | MCA/MSc./PGDCA |

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
SET	Nill
SLET	Nill
GATE	Nill
GMAT	Nill
CAT	Nill
GRE	Nill
TOFEL	Nill
Civil Services	Nill
Any Other	Nill

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Badminton Competition	Institutional	12
Kho-Kho competition	Institutional	42
100 Miter Race	Institutional	21
Disc Throw	Institutional	14
Skipping rope	Institutional	14
Slow cycle race	Institutional	19
Chair Race	Institutional	29

Shot-put throw	Institutional	16
Javelin throw	Institutional	11
kabddi	Institutional	50
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	NIL	Nill	Nill	Nill	Nill	Nill
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

? The student council comprises of the elected/nomineted members from the students of the college. The college has an active student council which is constituted through direct election/nomination as per guidelines provided by The Department of Higher Education, Government of Chhattisgarh. The student council was formed on 22.08.17 through transparent process of nomination on basis of the guidelines provided in the Government Ordinance. The President, Vice President, Security and Joint Secretary form the main body of the student council and they are joined by class representatives and other representatives. The entire activities are performed under the supervision of Union- in-charge and student union committee, as directed by the Principal. After the process of nomination an oath ceremony is conducted. The constitution, functions and activities of the student council is enshrined in the schedule of the college program/calendar. The departmental association is formed in postgraduate departments which are constituted by merit/mass opinion and their activities are conducted under the guidance of the Head of the department concerned. The members of the student's council actively participate in the cultural society, literary society, Red Cross society, sports society, NSS and society on gender issues etc.The class representatives are selected for all the sections from the first year to final year (all streams). The student council helps students to share ideas, interest and concerns with their teachers. The college organizes social gathering and other cultural activities and competitions. Student's council ensures a disciplined atmosphere in the college. The college lays emphasis on the overall development of the student and extracurricular activities plays vital role for the same. Cultural activities lead to the development of many important skills such as resource management, public speaking, morals, ethics and many more. As regards major activities of Student Council Oath Taking ceremony was organized on 05.09.2017. On 12.10.17 a meeting of student council was held and many topics such as use of decent clothes by students on college premises, care of garden, use of dustbins, morning assembly ,organizing Anand Mela, annual function and the like were discussed. Meeting was organized on 11.01.18 and it was finalized that cultural, literary and sports competitions under Annual Function will be organized from 15.01.18 to 20.01.18. The above events are the main attraction for the annual day celebration. The students of the college try their best to prove that they are well aware of their social and moral responsibilities. Meritorious students and students who excel in cultural and sports activities are given prizes to encourage their talent Enrolled students of our college contribute through their active participation in various committees. The college also encourages participation of the student in various state and national level cultural

activities organized at different institutions and universities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

31

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Janbhagidari Committee is formed as per guidelines received from the Department of Higher Education, Chhattisgarh. This Committee ensures public participation in the important development issues of the college. 2. In the college various committees are made at the very beginning of the session, such as Admission committee, help desk committee , purchase committee, Write off committee, sports committee, cultural committee, Literature committee, women harassment Grievance Redressal committee, Discipline committee, Red cross committee, NSS committee, Hostel Committee, Building construction and Maintenance committee, NAAC committee, IQAC committee, Internal Assessment committee, Nirdhan Sahayata Nidhi committee, Environment and cleanliness committee and the like. Some committee also have student participation in them .In addition to this student union officials and class representatives are selected. Student council is formed in the P.G. departments of the college. They are History ,Economics, Political Science, Hindi, Sociology. Various departmental Programmes are organized through these councils. Through active participation of these committee decentralization and participative management is ensured.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development:- The college is affiliated to Bilaspur University, Bilaspur. So we compulsorily follow the course curriculum designed by our affiliating University. Some of our faculty members are members of Board of Studies and they make their contribution in curriculum development.
Teaching and Learning	Teaching and Learning:- At the

	beginning of the session , Induction program is conducted for the first year student of UG and previous year students of PG. We inform them about our curriculum, the semester system, internal test system, seminar system, examination system. The Higher education department of CG Govt. provides us with academic calendar. The concerned committee at the college makes time table for all classes, then every department make their own PG time table according to time table given by committee. Every teacher is required to make plan for monthly curriculum division. They maintain daily dairy of teaching progress, which is verified by the principal regularly. The teaching process comprises of class room learning, power point presentation, assignments, and seminar and e sources. Study material is given to students by teachers. We have Central as well as Departmental Library. Internal test, oral test, assignments, seminars are medium of instruction to students. We try for student centric, learning activities, encourage students to prepare details notes, discussion and participate in activities organized by departmental and other committees. Poster, model presentation, role play, participation in extension activities is also ensured for all round development of students.
Examination and Evaluation	Examination and Evaluation:- Year end and semester exams time table is declared by affiliating university i.e. Bilaspur University, Bilaspur . The time table is pasted on the Notice board.Internal exams are conducted by Internal exam committee and evaluation is done according to committee's instruction. Internal test record are also maintained by them. Question paper, setting and evaluation of Answer sheets of university exams is also done by professors of our college as ordered by controller of Exam,Bilaspur University.Examination forms are filled online through a specific portal developed by Bilaspur University. The Result of the students are also made available on that specific portal.
Research and Development	Research and Development:- We have research center in History, Political Science and Sociology departments and

	DRC in History. We have three Ph.D. guides, one each in these departments and 3-3 research scholars are registered under them. Faculty members and PG students are motivated for research work and publishing research papers. PG students are motivated to for Dissertation.
Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT Physical Infrastructure/Instrumentation:- • Six new class rooms have been constructed and handed over to the college. • We have Central as well as departmental library to cater to the needs of the students. • Hostel is also well equipped with computer lab and Gym facilities.
Human Resource Management	Human Research Management:- All round personality development of the students is ensured by making them a participatory team in many activities of the college. Duty leave is granted to teaching faculty to participate and present paper in International and National seminars and conferences.
Industry Interaction / Collaboration	Industry Interaction:- Nil
Admission of Students	Student Admission:- Student Admission is done as per the guidelines of Chhattisgarh Government. Complete transparency is maintained in admission. It is done online as well as off line as per instruction of the Affiliating University. The application for scholarship is submitted online through a specific portal developed by the Govt. Of Chhattisgarh and the amount is directly deposited to their bank account

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Planning and Development:- Communication about planning and development to Commissioner office Raipur , Directorate Higher Education ,Raipur, Additional Directors office Bilaspur, , UGC ,RUSA and concerning other offices is made through e-mail.
Administration	Administration:- E-facility is used for better and faster work within college staff and concerning bodies.
Finance and Accounts	Finance and Accounts:- The college belongs to Government institution. All financial activity are made online. All salaries are made online in E-kosh

	software of the financial department CG Govt. All grants are received through online transaction and some bills are paid through treasury challan by making online bills.
Student Admission and Support	Student admission and Support:- Details about various course , number of seats available in different courses is available on the college website. The college follows online admission policy through affiliating University. Application and distribution of scholarship is done through a specific portal developed by the Govt. Of Chhattisgarh.
Examination	Examination:- Online facility like examination form submission online exam fees, issue of admit cards, results etc are done through specific portal developed by Bilaspur University.Online submission of internal and practical marks is also done. Online reporting of Absentee during University Exam is also maintained.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nil	Nil	Nil	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Nil	Nil	Nill	Nill	Nill	Nill
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	Nill	Nill	Nill	Nill

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	9	Nill	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Genral Provident fund, family benefit fund, group insurance gratuity/NPS. 2. Housing Allowance. 3. Medical Reimbursement. 4. Casual leave(13days) 5. Half pay leave on Medical ground(20 days). 6. Earn leave 10 days per year. 7. Maternity leave 6 months. 8. Paternity leave(15 days) 9. Study leave 2 year. 10. Teaching Fellowship. 11. Summer winter vacation. 12. Remuneration/Honorarium Examination(University, PSC, VYPAM). 13. Duty leave for orientation refresher course Practical exam. 14. Family pension. 15. Exgracia.	1. General – GPF,NPS, family benefit fund,group insurance gratututy. 2. House rent allowance. 3. Washing allowance(for class-IV) 4. Dress Allowance. 5. City compensation allowance. 6. Accountancy allowance. 7. Medical Reimbursement. 8. Casual leave 13 days. 9. Half pay leave on Medical ground. 10. Maternity leave. 11. Paternity leave. 12. Examination remuneration. 13. Family pension. 14. TA and DA for Government activities. 15. Festival advance. 16. Exgracia.	1. Scholarship- Ekikrit, BPL Scholarship, minority scholarship, Divyang scholarship, Central regional scholarship, Books from library stationary for SC ST. Scholarship is also provided to poor students who are not getting any government scholarship by Dr. Archana Shukla, our faculty member.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

All financial transactions, purchases and expenditures are done by the Head of institution, i.e. Principal of the college. Every purchasing is done according to govt. norms and is approved by purchase committee. The college has proper system for utilization of different funds. Internal audit committee does yearly audit and external audit is done by AG and Govt. of Chhattisgarh auditors time to time. The Internal Audit committee verifies entries in Accounts Register, Cashbook, DFC and receipt books and then submits report to the Principal.Funds available under Janbhagidari samiti , Self Finance, RUSA and UGC are audited by Charted Accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Self Finance,Janbhagidari	777868	remuration,Affiliation fee,repaire,stationary and printing,office expenditure,meeting

	expenses,electricity expenses,audit fees,miscellaneous expenditure.

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6.4.3 – Total corpus fund generated

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777868

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6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**No**	**Nill**	**Yes**	**IQAC**
Administrative	**No**	**Nill**	**Yes**	**Principal**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Feedback is collected from parents. 2. Parents are nominated in IQAC cell of the college. 3. Faculty members maintain attendance records of students. If a student shows poor attendance, parents are informed and parents provide essential support and care to ensure proper attendance of their wards.

6.5.3 – Development programmes for support staff (at least three)

As per Govt. rule festival advance is given to class IV employees of the college. On the death of the employee, his family is provided with exgracia. Anukampa niyukti is given to the dependent of the family. Uniforms are provided to class IV employees of college once in two years and washing allowance is given on monthly basis. Health checkups are conducted in college from time to time. Meditation and yoga session is also organized in college for teachers and students. Employees are also given TA, DA for their involvement in Government work.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? 06 new class rooms have been constructed. ? One more Assistant Professor in Sociology has been posted in our college against the post of professor. ? Proposal for opening new subject of Geography and M.Com.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	**Induction Programme**	**18/08/2017**	**18/08/2017**	**18/08/2017**	**85**
2017	**Hindi ke badalte prat iman,swaroop aur iske**	**14/09/2017**	**14/09/2017**	**14/09/2017**	**76**

2017	Spoken English,creative writing,mass communication,personality development By The Mother Teresa Academy.	25/09/2017	25/09/2017	25/09/2017	103
2017	Tradition for writing History By Dr. Dinesh Pandey	10/10/2017	10/10/2017	10/10/2017	150
2018	Effect of Social media on youth By Sadhna Som	05/01/2018	05/01/2018	05/01/2018	56
2017	Result Analysis	02/09/2017	02/09/2017	20/09/2017	20
2018	Feedback from UG and PG students and eachers	02/02/2018	28/02/2018	28/02/2018	10
2017	Workshop for NET exam By Hindi Department.	21/08/2017	21/08/2017	21/08/2017	20

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Multiple choice quiz competition(Written) on awareness of women Rights as per directives of National Commission of women, New	01/12/2017	01/12/2017	327	Nill

Delhi							

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
? Solar Plant has been Installed in the college to light the outside (Garden) campus of the college.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	**Yes**	**Nill**
Provision for lift	**No**	**Nill**
Ramp/Rails	**Yes**	**Nill**
Braille Software/facilities	**No**	**Nill**
Rest Rooms	**Yes**	**Nill**
Scribes for examination	**No**	**Nill**
Special skill development for differently abled students	**No**	**Nill**
Any other similar facility	**No**	**Nill**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	**1**	**1**	**08/12/2017**	**01**	**Traffic Awareness workshop**	**Promoting trafic rules**	**124**
2018	**1**	**1**	**01/02/2018**	**07**	**7 days NSS camp in village Dhuripara Bilaspur**	**To create awareness among the villagers to avoid use of po lythene,e nsure more plan tation and maintain cleanline ss in the village**	**36**

2017	1	1	05/08/2017	01	One daay NSS camp at C hingrajpa ra,Bilasp ur	Plantat ion,disri bution of sapling,r ally for conservat ion of en vironment	22

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Vidyarthi Aacharan Sanhita	01/07/2017	As our college is government institution, we follow the code of conduct as specified by Government of Chhattisgarh. The student Charter is included in the college brochure, which is displayed on the college website. We have also notice board displaying student's code of conduct. Meetings are organized for teaching faculty and office staff members to make them aware of Government code of conduct.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2017	15/08/2017	62
Republic Day	26/01/2018	26/01/2018	57
National Integration Essay Competition	30/10/2017	30/10/2017	5
National Integration Race(District Level)	31/10/2017	31/10/2017	4
National Integration Pedge,painting competition	30/10/2017	30/10/2017	94
Youth Day lecture	13/01/2018	13/01/2018	49
Public awareness Essay competition towards disability	15/02/2018	15/02/2018	16
Cleanliness Oath	15/09/2017	15/09/2017	67
Slogan writing	18/09/2017	18/09/2017	6

and rangoli			
Discussion	20/09/2017	20/09/2017	12

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)
? Plantation Programme. ? Solar Energy Plant. ? Rain water Harvesting. ? Cleanliness Programmes.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices
Title- Health Awareness Programme. Objectives- Health is wealth. A sound mind lives in sound body. If health is lost, our dreams are shattered, our ambitions are crushed, and we cannot be strong and dynamic. Our girl students come from downtrodden sections of the society where they have zero awareness towards their own health and hygiene and we believe that if we strengthen our girls they in turn will educate not one but two families. Context and Practice- Thus health awareness programs through health checkups, blood tests, lectures by medical experts form one of our best practices. The health activities organized include lecture on AIDS by Dr.Swati Khaparde, blood checkup of college staff and students for Diabetes by Bilaspur Diabetic Society and Lion Lioness Mid Town, health checkup and medical advice by Dr.Rama Ghosh from Government Hospital ,Bilaspur, blood group determination, Hb test and sickle cell test by Team from District Hospital, Bilaspur. Deworming tablets sponsored by Chhattisgarh Government were distributed to 136 students. Yoga, meditation and counseling is provided for sound mental health of students. Through these activities we succeed in creating awareness towards health and hygiene among our students. Problem- Sometimes we face reluctant attitude from girls in sharing their personal problem with the doctors. Secondly we face paucity of funds in redressing some health issues of students. Title:-Monday Morning Assembly Objective:- The objective of this assembly is to make students aware of human values ,provide them moral education, information about current news of country and abroad, activities of college and to nurture leadership qualities, feeling of brotherhood, discipline and mutual cooperation amongst students. Context and Practice:- Morning Assembly is organized in the college campus on Monday morning from 10:20 to 10:40. The information about the same is given to students through college notice board. The responsibility of conducting the assembly is solely given to students on rotation basis (class wise). They give information about local and global news, recite self written poems, and deliver quotes by great personalities on human and ethical values. The important information about college activities is also shared on this platform. The assembly starts with our National song Vande Matram and ends with our National Anthem. Problems:- The new entrants in the college are initially reluctant to participate in this assembly as they generally associate college education with freedom. However after participation in few assemblies they start enjoying this practice.
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://gmsngcbsp.co.in/best-practices-distinctiveness/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words
? Our college is situated in semi urban rural area, where most of the students belong to SC, ST and OBC category. They generally belong to economically

disadvantaged section of the society and our college which firmly believes in quality education for our girl students sees to it that the girl students belonging to these sections of community get scholarship given by Government of Chhattisgarh. Thus state government scholarship is provided to 440 OBC students, 112 SC students, 49 ST students. Books and stationary are provided to ST, SC and OBC girl students every year in the college. Books are provided by book bank for girl students . Most of our students are first generation learners therefore efforts are made to see that they do not quit their students in middle of their academic programme. Besides trying to provide quality education to our students we also focus on all round personality development of our students by nurturing leadership qualities as well as human values in them. We provide them with a safe, healthy, happy, peaceful and ragging free environment. Besides this we have committed teaching faculty and co operative non teaching staff. We make efforts to nature our students in such a manner that they get courage to complete in local as well as global market.

Provide the weblink of the institution
https://gmsngcbsp.co.in/best-practices-distinctiveness/

8.Future Plans of Actions for Next Academic Year

1. To ensure more participation of teachers in academic enhancement activities. 2. To promote research culture among PG students by motivating them to write dissertation(Where course permits). 3. To motivate students to actively participate in literary, cultural, sports and other activities of the college. 4. Proposals for M.Com classes in future. 5. To introduce geography in the faculty of Arts in future. 6. Focus on physical and mental health of girl students. 7. Beautification of college campus. 8. To ensure maintenance of solar energy plant, rain water harvesting system, water purifiers, gym facilities, compost pit and other such facilities. 9. To organize career counselling activities in college.