Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**GOVT.MATA SHABARI NAVEEN GIRLS COLLEGE BILASPUR**
Name of the head of the Institution	**Dr.R.K.Verma**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07752240531**
Mobile no.	**8253021704**
Registered Email	**gmsngc1989@gmail.com**
Alternate Email	**naazbenjamin1@gmail.com**
Address	**Near Patwari Prashikshan Kendra Seepat Road**
City/Town	**Bilaspur**
State/UT	**Chhattisgarh**
Pincode	**495006**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr.Naaz Benjamin**
Phone no/Alternate Phone no.	**07752240531**
Mobile no.	**8253089384**
Registered Email	**naazbenjamin1@gmail.com**
Alternate Email	**gmsngc1989@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://gmsngcbsp.co.in/aqar/

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://gmsngcbsp.co.in/academic-calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**78.30**	**2003**	**21-Mar-2003**	**20-Mar-2008**
2	**B**	**2.53**	**2016**	**13-Jan-2016**	**18-Feb-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**24-Oct-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Surgical strike day celebration	20-Sep-2018 11	13
Workshop on Modern life style	15-Sep-2018 01	89
Pariksha pe charcha Two point Zero	29-Jan-2019 01	100
Seminar By Nidan Education and skill training	17-Jan-2019 01	124
Hindi Pakhwada vykhyan	25-Sep-2018 01	80
Workshop for registration on portal of National Career Service	20-Sep-2018 01	218
Coumselling on Academic Stress	15-Sep-2018 01	70
Meeting Of IQAC	02-Mar-2019 01	12
Meeting Of IQAC	06-Sep-2018 01	12
Induction Programme	29-Aug-2018 01	120
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt.Mata Shabari Naveen Girls PG College Bilaspur	Sports Item	State Government	2019 365	150000
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

i.   Induction Programme and Help Desk for new students.
ii.   Internal Assessment Exam for continuous evaluation of students. iii.   Registration of 218 students on National Career Service Portal of Labour and Employment Ministry at Central level.
iv.   Feedback was collected from stakeholders and analysed. Result Analysis is also done. v.   Physical verification of all Departments and laboratories.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Innovations and best practices	Academic Stress Counseling is provided to new students. The college ensures to provide green and clean campus to its students. The college recognizes its meritorious students by giving them awards and certificates. Prizes and certificates are also given to students wining in different literary, cultural and sports activities. RO water facility is provided for student at each floor.
Governance, leadership and management	The Principal is the Head of the institution and decentralization of power is ensured by forming different committees for the betterment of students. Physical verification is done. Co-operative and supportive environment is ensured between the staff members.
Infrastructure and Learning Resources	Independent Department was given to Geography Department. New sports item were purchased for students.
Student support and progression	Specific student support is provided to SC, ST, OBC and economically weak students. Students participated in yoga day activities, youth day activities, surgical strike day activities, 170 students took pledge to vote and became a part of Guinness World Records for

	"Most pledges to vote in election". One day training programme cum workshop was organized by NCS and 218 students were registered on its portal. Seminar by Nidan Education and skill Training was organized. Two Self Defence Workshops were organized for students. Traffic Awareness Workshop and Rally for Dengue Awareness were organized. Literary cultural, sports and personality development activities were organized.
Research ,consultancy and extension	Participation by teachers in International and National seminars and conferences is ensured 02 publication in UGC listed Journal, 'Shodh Prakalp' and 01 publication in UGC listed Journal, 'History times'. 01 Publication in international online journal with impact factor 4.23, 01 publication in national journal with impact factor 3.873, 01 publication in national journal with impact factor 2.3409. Under extension activities 07 day camp was organized at Urtum and one day camp at chingrajpara.
Teaching Learning and Evaluation	Geography as a new subject has been introduced at undergraduate level in the faculty of Arts. Two new posts of Assistant Professors have been sanctioned for the same. Induction Programme is organized for new students of the college Help desk facility and counselling for subject selection is also provided by our teaching staff. Besides chalk and duster method, other students centric activities like group discussion, seminars, projects, surprise test , mock test are also used. Internal Assessment Test are organized. Result Analysis is done.
Curriculum Aspects	Since our college is affiliated college we follow course curriculum as specified by affiliating university i.e. Bilaspur University. The college adhers to the academic calender provided by Department of Higher Education , Raipur. The programme and subject combination provided by the affiliating university is displayed in the brochure of our college which is also available on our website. Regular feedback is collected from students ,parents and staff. Some of our staff members are members of Board of Studies at Bilaspur University who are made aware of the prevalent trends among students regarding syllabus.

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**25-Jan-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Management information system functions by providing all important information on college website, submitting data on AISHE portal, Display of notice on college notice boards, departmental notices, and notices by different committees, by using whatsApp group of teachers and like. It is also done through meetings of staff council, meetings of different committees, meeting of NSS, sports, Red Cross and the like.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• Government Mata Shabari Naveen Girls PG College is affiliated to Atal Bihari Vajpayee Vishwavidyalaya,Bilaspur(C.G.) so we follow the curriculum given by the university. The curriculum aspects of our college are governed by ordinance and guidance provided by the university. To ensure effective implementation of curriculum along with these the vision and mission of college is kept in mind. The college is committed towards all round holistic development of the student along with providing them with quality education. Attempts are made to link the education of students with employability by providing them with skill based workshops. All the important details about the college and its vision and mission are available on the college website. The college level committee prepares the necessary frame work and the faculty has to follow it. The teachers compulsorily divide the course curriculum on month wise basis and adhere to it. All record is maintained in the daily dairy by the teachers. All teacher are instructed to get their daily dairy counter signed by the Head of

the institution. Sudden inspection is also done by the Head of the Institution by asking students about the progress of their syllabus. Regular feedback is collected from the students and the some is communicated to the members of BOS in college so that necessary action may be taken. Library facility is available both at Central and departmental level. Regular classroom interactions and internal assessment exams facilitate teachers to bridge the knowledge gap between slow learners and advanced learners.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Training Module for self esteem,self protection and survival tactics.	22/10/2018	5
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	BA-I Case study(Department of Psychology)	18
BA	BA-II Comparative study by Psychology department	20
BA	BA-III Comparartive study of anxiety and achievment motvation of girls and boys.	11

BA	BA-I Environmental study	192
BCom	B.C.om-I Environmental study	100
BCA	BCA-I Environmental study	15
BCA	BCA-III Web Technology	2
PGDCA	C and C++	11
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

In order to ensure progressive growth of the college and its students, it is pertinent that feedback is gathered from its stake holders and systematically analysed. In our college we gather feedback from both UG and PG students, teachers ,alumni and parents. The students are provided with questionnaire to assess reaction of the students towards the course, evaluation of the teachers and course evaluation on the basis of licket scale. The received feedback is than analyzed by the IQAC. Results are discussed in staff meeting and their advice is helpful in taking decision for overall development of college students. Feedback is also collected from the parents during parent teacher meeting. Suggestion and comments given by the guardian are also taken into account for future development.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PGDCA	PGDCA	30	50	25
BCA	BCA-III	40	12	5
BCA	BCA-II	40	17	12
BCA	BCA-I	40	60	15
BCom	BCom-III	100	64	54
BCom	BCom-II	100	88	54
BCom	BCom-I	100	150	100
BA	BA-III	200	135	116
BA	BA-II	200	194	153

BA	BA-I	200	600	192

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	710	77	13	Nill	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
13	4	5	1	Nill	1

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

? Mentoring the students as our own academic children and providing them with a protective and nurturing attitude forms the basis of this system. All the students of the college are divided Programme/Faculty/Class wise and a group of teachers is entrusted with the responsibility of keeping their complete data. The students are also informed about their mentors and are advised to approach them with their problem. The teachers as mentors provide support to the students in encountering any problem at academic level. They also guide them in encountering their unknown fears and anxieties encountered in learning process. The interest of students in different co-curricular activities is identified and they are promoted to pursue it. In the parents teachers meeting the parents are requested to discuss their wards performance with their mentors also. The Induction programme and Help Desk facility also provides guidance to students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
812	14	1:58

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	14	2	2	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr.Shashikala Sinha	Assistant Professor	CG Rajya Yuva Ayog Certificate of

			Commendation
2018	Dr.Ishabela Lakra	Assistant Professor	Appreciation Letter for SVEEP By District Collector

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
PGDCA	072	Year	29/03/2019	04/06/2019
BCA	018	Year	06/04/2019	30/05/2019
BCA	017	Year	05/04/2019	13/06/2019
BCA	016	Year	04/04/2019	09/06/2019
BCom	009	Year	29/03/2019	29/05/2019
BCom	008	Year	29/03/2019	29/05/2019
BCom	007	Year	29/03/2019	29/05/2019
BA	003	Year	25/04/2019	07/06/2019
BA	002	Year	25/04/2019	13/06/2019
BA	001	Year	25/04/2019	10/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

? We have Internal Assessment Committee in our college to continuously monitor the Academic performance of the students. Three unit test and three internal assessment exam are organized in the college. Before the commencement of the Internal Assessment exam, a well chalked out time table for the same is displayed on the notice board as well as circulated in the class rooms .The students are shown their copies after Assessment. A meeting of parents is also called to inform about the performance of their wards.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar is provided by the Department of Higher education, Raipur (C.G.).The educational activities prescribed by Atal Bihari University are implemented. ? Admission process. ? Last date of admission with the permission of the Vice Chancellor. ? Commencement of regular classes. ? Announcement of /annual exam results. ? Declaration of results of revaluation. We follow the course curriculum described by Bilaspur Univiersity.The teachers are provided with Daily Dairy. They compulsorily divide the course curriculum on month wise basis and adhere to it. All records are maintained in the Daily Dairy by the teachers. All teachers are instructed to get there Daily Diary counter signed by the Head of the Institution. Sudden inspection is also done by the Head of the institution by asking students about the progress of their syllabus. Central as well as Departmental library facility is available for the students. If needed extra classes are also organized.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://gmsngcbsp.co.in/wp-content/uploads/2021/05/POCO-Final.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
434	MA	MA History Fourth Semester	13	13	100
464	MA	MA Economics Fourth Semester	7	7	100
414	MA	MA Hindi Fourth Semester	8	8	100
454	MA	MA Sociology Fourth Semester	6	6	100
444	MA	MA Political Fourth Semester	7	7	100
072	PGDCA	PGDCA	29	20	68.96
018	BCA	BCA-III	13	13	100
009	BCom	BCom-III	62	61	98.38
003	BA	BA-III	117	117	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://gmsngcbsp.co.in/student-satisfaction-survey/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NIL	0	0
Minor Projects	0	NIL	0	0
Interdiscipli	0	NIL	0	0

nary Projects				
Industry sponsored Projects	0	NIL	0	0
Projects sponsored by the University	0	NIL	0	0
Students Research Projects (Other than compulsory by the University)	0	NIL	0	0
International Projects	0	NIL	0	0
Any Other (Specify)	0	NIL	0	0
Total	0	NIL	0	0

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

View File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	NIL	Nill

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)

National	History	1	2.34
National	History	1	2.34
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1
Hindi	1
Sociology	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	0	Nill
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NL	NIL	NIL	Nill	Nill	Nill	0
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	27	3	1
Presented papers	7	39	Nill	Nill
Resource persons	Nill	Nill	Nill	Nill
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Plantng medicinal and fruitlants in the college campus	RedCross	8	10
Workshop on	RedCross(By	18	89

health and modern life style	Dr.Kataria and Dr.Bhuvaney)		
Lecture on Blood donation Day	Red Cross and Apollo Hospital	19	97
Blood sugar checkup on world Diabetic Day for students and staff	Red Cross and Bilaspur Diabetic Society.	22	102
Yoga Day	NSS	12	15
Virangana March	NSS(From SECL Headqurter to Bahatarai Stadium)	2	18
Orientation for NSS	NSS(College Campus)	1	69
Orientation for NSS	NSS(College Campus)	1	56
Traffic Awareness	NSS with Traffic Police Department.	7	29
Dengue Awareness Rally	NSS with Nagar Nigam,Bilaspur at Dabripara	1	7
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Youth of Ekatamakta	Letter of Commendation	CG Rajya Yuva Aayog and State development and Reserach centre.	4
Virangana March	Letter of Commendation	CG Rajya Mahila aayog.	1
Campus ambassador	Letter of Commendation	Collector and District Election officer,Bilaspur.	1
NSS Exam for C certificate Exam	C Certificate	Atal Bihari Vajpayee Vishwavidayalaya	3
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Yoga day celebration	NSS	Yoga and Meditation	1	15
SVEEP Programme	SVEEP	Various awareness programmes for	1	150

		Matdata Jagrukta conducted from 16.08.2018 to 25.01.2019			
Swach Bharat Abhivan	NSS	campus cleanliness drive	1	36	
Environmental awareness	NSS	tree Plantation Drive	1	32	
Youth Spark	CG Rajya Yuva ayog	Youth fo ekatmakta	1	86	
Surgical strike day activites(28 to 30 sep.2018)	Surgical strike	Debate Discussion signature on Banner	1	13	
Vigiliance awareness week actvities	SECL	debate Essay	1	25	
Swachhata pakhwara	NSS	Cleanliness of class room,c leanliness of garden,essay competition	11	72	
[View File](#)					

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	0	0
[View File](#)			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0
[View File](#)					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nill	0	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11916	1891330	214	71290	12130	1962620
e-Books	Nill	Nill	Nill	Nill	Nill	Nill
Journals	30	41500	Nill	Nill	30	41500
e-Journals	Nill	Nill	Nill	Nill	Nill	Nill
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	Nill	Nill	Nill	Nill	Nill	Nill
Library Automation	Nill	Nill	Nill	Nill	Nill	Nill
Weeding (hard & soft)	Nill	Nill	Nill	Nill	Nill	Nill

Others(specify)	Nill	Nill	Nill	Nill	Nill	Nill
Others(specify)	Nill	Nill	Nill	Nill	Nill	Nill
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	42	2	1	1	1	1	7	1	0
Added	0	0	0	0	0	0	0	0	0
Total	42	2	1	1	1	1	7	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0.87	0.73	7.01	4.09

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our college has 3.50 acres area. The college building is securely surrounded with a boundary wall. It has 21 class rooms, 2 computer labs, 2 subject laboratory i.e. psychology Home science lab , one Principal chamber, one staff room, one well established Central library, one reading room, 11 wash rooms, one cycle stand and car stand, one auditorium hall and one open prayer site, one scholarship cell ,office , one sports room with Gym. All classes rooms are looked after by class four staff. Computer lab is looked after by Computer assistant and teachers. Psychology Home science lab are looked after by lab

assistant and concerned professors. The girl's common room with attached washroom is taken care by the women class four staff and teachers. We have gardens and lots of flower pots, which is taken care of by the gardener and payment to the gardener is made from Janbhagidari fund. Librarian keeps check on upkeep of the library, assisted by a book lifter. Proper issue register is maintained both in the Central as well as Departmental library. Issue Register on Daily basis is also maintained. Solar energy Plant is looked after by the concerned office. White wash and major repair are executed by PWD and minor repairs are managed at the college level. Annual physical verification is done by committees, made by Principal. Regular cleanliness of washrooms is maintained. The maintenance of water tank, water purifier and garden is also done on regular basis. The building committee looks into the issues relating to the maintenance of the building.

https://gmsngcbsp.co.in/procedures-and-p…-for-maintaining/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC ,ST ,OBC, TOTAL	663	2869000
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Distribution of Mobile to girls students under the SKY(Sanchar Kranti Yojana) of state government.	25/09/2018	633	State Government
Yoga Day	21/06/2018	15	NSS
Counselling on Academic Stress	15/09/2018	70	Department of Psychology
Self defence workshop	27/08/2018	50	NSS with Chhara Kalyan Nyas.
Self defence workshop	29/10/2018	90	NSS with Chhara Kalyan Nyas.
Traffic awareness workshop	23/08/2018	29	NSS with Traffic Police Department
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of

Year	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passedin the comp. exam	studentsp placed
2018	NCS	Nill	218	Nill	Nill
2018	Seminar Nidan Education and skill training	Nill	124	Nill	Nill

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	NIL	Nill	Nill

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	42	Commerce	Commerce	Govt.mata shabari naveen girls pg college bilaspur,Govt.jp verma arts and science college bilaspur,Govt.bilasa girls PG college bilaspur,DLS pg collee bilaspur	PGDCA
2018	33	Commerce	Commerce	Govt.mata shabari naveen girls pg college bilaspur,Govt	M.Com

2018	96	Arts	arts	Govt.mata shabari naveen girls pg college bilaspur,Govt.jp verma arts and science college bila spur,Govt.bi lasa girls PG college bilaspur,DLS pg collee bilaspur	MA
2018	10	Computer Application	Computer Application	GGU Bilaspur,Chouksy College Bilaspur,DP vipra College Bila spur,Govt.Mata Shabari Naveen girls pg college bilaspur	MCA/MSc,PG DCA

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
SET	Nill
SLET	Nill
GATE	Nill
GMAT	Nill
CAT	Nill
GRE	Nill
TOFEL	Nill
Civil Services	Nill
Any Other	Nill

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year		
Activity	Level	Number of Participants
Solo dance	Institutional	18
Fancy Dress	Institutional	8
Flower Decoration	Institutional	5
Mehandi	Institutional	18
Culinary skill	Institutional	13
pooja thal	Institutional	6
Hair style	Institutional	9
Alpana	Institutional	8
Rangoli	Institutional	7
Salad	Institutional	5
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	NIL
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

? As per government order the student council was not established in the academic session of 2018-19.However the college organised social gathering and other cultural activities and competitions . Extra co curricular activities promote personality development and overall development of students so this year. Also various cultural activities and competition were organised followed by sports activities. The students try their best to prove that they are aware of their social and moral responsibility. Committees were formed by the teachers for various activities and competition, like salad decoration, best from waste ,fancy dress, poojathali decoration, mehandi competition, flower decoration, gift packing, alpana, rangoli, solo song, group song, solo dance and group dance. Annual sports day is also organised in college after conduction of various sports activities like hundred meters race, spoon race, javelin throw, shot put, kabaddi, kho-kho, badminton, chess etc. Students who excel in cultural and sports activity are given prize to encourage their talent. The college also encourages participation of the students is various state and national level, cultural activities, organised in different institution and university.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

37

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Janbhagidari Committee is formed as per guidelines received from the Department of Higher Education, Chhattisgarh. This Committee ensures public participation in the important development issues of the college. 2. In the college various committees are made at the very beginning of the session, such as Admission committee, help desk committee , purchase committee, Write off committee, sports committee, cultural committee, Literature committee, women harassment Grievance Redressal committee, Discipline committee, Red cross committee, NSS committee, Hostel Committee, Building construction and Maintenance committee, NAAC committee, IQAC committee,Internal Assessment committee, Nirdhan Sahayata Nidhi committee, Environment and cleanliness committee and the like. Some committee also have student participation in them .In addition to this student union officials and class representatives are selected. Student council is formed in the P.G. departments of the college. They are History ,Economics, Political Science, Hindi, Sociology. Various departmental Programmes are organized through these councils. Through active participation of these committee decentralization and participative management is ensured.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development:- The college is affiliated to Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur. So we compulsorily follow the course curriculum designed by our affiliating University. Some of our faculty members are members of Board of Studies and they make their contribution in curriculum development.
Teaching and Learning	Teaching and Learning:- At the beginning of the session , Induction program is conducted for the first year student of UG and previous year students of PG. We inform them about our curriculum, the semester system, internal test system, seminar system, examination system. The Higher education department of CG Govt.

	provides us with academic calendar. The concerned committee at the college makes time table for all classes, then every department make their own PG time table according to time table given by committee. Every teacher is required to make plan for monthly curriculum division. They maintain daily dairy of teaching progress, which is verified by the principal regularly. The teaching process comprises of class room learning, power point presentation, assignments, and seminar and e sources. Study material is given to students by teachers. We have Central as well as Departmental Library. Internal test, oral test, assignments, seminars are medium of instruction to students. We try for student centric, learning activities, encourage students to prepare details notes, discussion and participate in activities organized by departmental and other committees. Poster, model presentation, role play, participation in extension activities is also ensured for all round development of students.
Examination and Evaluation	Examination and Evaluation:- Year end and semester exams time table is declared by affiliating university i.e. Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur. The time table is pasted on the Notice board.Internal exams are conducted by Internal exam committee and evaluation is done according to committee's instruction. Internal test record are also maintained by them. Question paper, setting and evaluation of Answer sheets of university exams is also done by professors of our college as ordered by controller of Exam, Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur.Examination forms are filled online through a specific portal developed by Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur. The Result of the students are also made available on that specific portal.
Research and Development	Research and Development:- Teachers inspire students for dissertation, seminars, workshop and published their research paper.Four PG students from the Department of Hindi have opted for dissertation as their optional paper .Our college is affiliated for Ph.D. research centre and six professor are for Ph.D. Guide. Encouraging faculty

	members are motivated for publishing their research work and participate in seminars and workshop.
Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT Physical Infrastructure/Instrumentation:- The central Library is a heart of our institution. In our college there is a central library where all book are arranged subject wise There is a provision for Book bank for ST and SC students. Reading room facilities is also provided by Central library. Apart from of books students come and read news papers as well as journals, and reference sources are also available for reading purpose. The Atmosphere of the library is peaceful where students can read books, journals without any distraction. In the central Library there is Internet section where students search their topics. Infrastructure of our library is also very good. We also have departmental library in all PG Departments for easy accessibility of students.
Human Resource Management	Human Research Management:- All round personality development of the students is ensured by making them a participatory team in many activities of the college. Duty leave is granted to teaching faculty to participate and present paper in International and National seminars and conferences.
Industry Interaction / Collaboration	Industry Interaction/Collaboration:- Nil
Admission of Students	Student Admission:- Student Admission is done as per the guidelines of Chhattisgarh Government. Complete transparency is maintained in admission. It is done online as well as off line as per instruction of the Affiliating University. The application for scholarship is submitted online through a specific portal developed by the Govt. Of Chhattisgarh and the amount is directly deposited to their bank account

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Planning and Development:- Communication about planning and development to Commissioner office Raipur , Directorate Higher Education ,Raipur, Additional Directors office Bilaspur, , UGC ,RUSA and concerning

other offices is made through e-mail.	
Administration	Administration:- E-facility is used for better and faster work within college staff and concerning bodies.
Finance and Accounts	Finance and Accounts:- The college belongs to Government institution. All financial activity are made online. All salaries are made online in E-kosh software of the financial department CG Govt. All grants are received through online transaction and some bills are paid through treasury challan by making online bills.
Student Admission and Support	Student admission and Support:- Details about various course , number of seats available in different courses is available on the college website. The college follows online admission policy through affiliating University. Application and distribution of scholarship is done through a specific portal developed by the Govt. Of Chhattisgarh.
Examination	Examination:- Online facility like examination form submission, online exam fees, issue of admit cards, results and the like are done through specific portal developed by Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur ,Online submission of internal and practical marks is also done. Online reporting of Absentee during University Exam is also maintained.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
[View File](#)				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programm	5	16/02/2019	16/02/2019	01
Short term course	1	22/12/2018	27/12/2018	06
Orientation GGU,Bilaspur	1	06/08/2018	04/09/2018	30
Refresher GGu,Bilaspur	1	16/06/2018	06/07/2018	21

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	7	Nill	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Genral Provident fund, family benefit fund, group insurance gratuity/NPS. 2. Housing Allowance. 3. Medical Reimbursement. 4. Casual leave(13days) 5. Half pay leave on Medical ground(20 days). 6. Earn leave 10 days per year. 7. Maternity leave 6 months. 8. Paternity leave(15 days) 9. Study leave 2 year. 10. Teaching Fellowship. 11. Summer winter vacation. 12. Remuneration/Honorarium Examination(University, PSC, VYPAM). 13. Duty leave for orientation refresher course Practical exam. 14. Family pension. 15. Exgracia.	1. General – GPF,NPS, family benefit fund,group insurance gratututy. 2. House rent allowance. 3. Washing allowance(for class-IV) 4. Dress Allowance. 5. City compensation allowance. 6. Accountancy allowance. 7. Medical Reimbursement. 8. Casual leave 13 days. 9. Half pay leave on Medical ground. 10. Maternity leave. 11. Paternity leave. 12. Examination remuneration. 13. Family pension. 14. TA and DA for Government activities. 15. Festival advance. 16. Exgracia.	1. Scholarship-Ekikrit, BPL Scholarship, minority scholarship, Divyang scholarship, Central regional scholarship, Books from library stationary for SC ST. Scholarship is also provided to poor students who are not getting any government scholarship by Dr. Archana Shukla, our faculty member.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

All financial transactions, purchases and expenditures are done by the Head of institution, i.e. Principal of the college. Every purchasing is done according to govt. norms and is approved by purchase committee. The college has proper system for utilization of different funds. Internal audit committee does yearly audit and external audit is done by AG and Govt. of Chhattisgarh auditors time to time. The Internal Audit committee verifies entries in Accounts Register, Cashbook, DFC and receipt books and then submits report to the Principal. Funds available under Janbhagidari samiti , Self Finance, RUSA and UGC are audited by Charted Accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Self Finance,Janbhagidari	1235989	Expenditure on Remuneration Affiliation fee,Reapiring,Audit fee,Office expenses,meeting expenses,miscellaneous expenditure etc

View File

6.4.3 – Total corpus fund generated

1235989

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Feedback is collected from parents. 2. Parents are nominated in IQAC cell of the college. 3. Faculty members maintain attendance records of students. If a student shows poor attendance, parents are informed and parents provide essential support and care to ensure proper attendance of their wards.

6.5.3 – Development programmes for support staff (at least three)

As per Govt. rule festival advance is given to class IV employees of the college. On the death of the employee, his family is provided with exgracia. Anukampa niyukti is given to the dependent of the family. Uniforms are provided to class IV employees of college once in two years and washing allowance is given on monthly basis. Health checkups are conducted in college from time to time. Meditation and yoga session is also organized in college for teachers and students. Employees are also given TA, DA for their involvement in Government work.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Geography as a new subject has started in the college for students opting for Arts faculty. 2. Two posts of Assistant Professor in Geography have been

	sanctioned by State Government. 3. Proposal have been submitted to state government for starting M.Com in our college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Induction Programme	29/08/2018	29/08/2018	29/08/2018	120
2018	Regular Meeting Of IQAC	06/09/2018	06/09/2018	06/09/2018	12
2018	Resul Analysis	03/09/2018	03/09/2018	21/09/2018	5
2019	Feedback from UG and PG students and teachers	04/02/2019	04/02/2019	28/02/2019	10
2019	Regular Meeting Of IQAC	02/03/2019	02/03/2019	02/03/2019	12
2018	Workshop for modern life style	15/09/2018	15/09/2018	15/09/2018	89
2019	Seminar By Nidan Education and skill training	17/01/2019	17/01/2019	17/01/2019	124
2018	Workshop for registration on portal of National Career service	20/09/2018	20/09/2018	20/09/2018	218
2018	Hindi Pakhwara Vykhyan	25/09/2018	25/09/2018	25/09/2018	80
2018	Lecture By Experts	08/10/2018	08/10/2018	08/10/2018	56
[View File](#)					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
? Solar Plant has been Installed in the college to light the outside (Garden) campus of the college.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	Nill
Scribes for examination	No	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	23/08/2018	01	Traffic Awareness workshop	promoting traffic rules	29
2019	1	1	18/01/2019	07	7 day NSScamp in village Urtum,Bilaspur	To create awareness among the villagers to avoid use of polythins,ensure more pola	47

| 2018 | 1 | 1 | 04/09/2018 | 01 | One day NSS camp at Chingrajpara Bilaspur | Plantation distribution ofv sapling rally for conservation of environment.To promote voter awareness. | 73 |

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Vidyarthi Aacharan Sanhita	01/07/2018	As our college is government institution, we follow the code of conduct as specified by Government of Chhattisgarh. The student Charter is included in the college brochure, which is displayed on the college website. We have also notice board displaying student's code of conduct. Meetings are organized for teaching faculty and office staff members to make them aware of Government code of conduct.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2018	15/08/2018	45
Republic Day	26/01/2019	26/01/2019	55
Vivekanand Jayanti	12/01/2019	12/01/2019	67
Diabetic Day	14/11/2018	14/11/2018	124
Blood Donation day	01/10/2018	01/10/2018	116
Dengue Awareness	24/08/2018	24/08/2018	7
Voter awareness	07/09/2018	07/09/2018	24

| Swachhata Pakhwara | 17/08/2018 | 21/08/2018 | 72 |

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Plantation Programme. ? Solar Energy Plant. ? Rain water Harvesting. ? Cleanliness Programmes.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title- Svasth Mann Sarwangin Vikas. Objective- To know level of academic stress in students so that they able to deal with it in a positive manners and graduate from our college a confidence youth. Context and process- When the students come to the college from school the academic environment of the college is new and the way of study the curriculum is also completely different for them which generated academic stress in them. To witness this their counselling is held to cope up with the academic stress. First year student who need counselling are identified through notice and Help Desk and are guided to the Psychology Department for needful friendly counselling. They are asked to fill the test for academic stress, home environment and self concept. After filling the test, the test is scored and the stress level of students on different level is revealed. Accordingly they are offer friendly counselling and in healthy environment and strategy chalk out to deal with their stress .It is found out that through this best practice students learn to manage and cope up with their stress levels. Problem- The Girls are hesitant and reluctant to share their personal problems, fear and anxieties. Title- Clean and green campus. Objective- To provide green and clean campus to the students make them aware of their duty towards conservation of environment. Context and process- A green campus is a place where environment friendly practices and education contribute to promote sustainability and eco friendly practices in the campus. We have environmental studies as one of the compulsory subject at first year level for every stream. We promote students for plantation in flower pots and garden too. They are made to look after them and the condition of the plant is taken into cognizance during practical exam. We have compost pit in the college and separate dustbins for different types of wastes is also provided. We have solar energy plant and rainwater harvesting in our college. Problem- It is very difficult to train the mind of the students in maintaining cleanliness.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://gmsngcbsp.co.in/best-practices-distinctiveness/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

? College catering to the needs of economically students. ? Total environment student friendly peaceful. ? Provision of scholarship ST, SC and OBC students. ? Talented teaching faculty. ? Supported office staff.

Provide the weblink of the institution

https://gmsngcbsp.co.in/best-practices-distinctiveness/

8.Future Plans of Actions for Next Academic Year

1. To ensure more participation of teachers in academic enhancement activities. 2. To promote research culture among PG students by motivating them to write

dissertation (Where course permits). 3. To motivate students to actively participate in literary, cultural, sports and other activities of the college. 4. Proposals for M.Com, BSc. classes in future. 5. Skill developments programme for girls students in college. 6. "Chal Sangi Padhobo" is our plan to send the girls students to teach the students of Govt. Primary School Chingrajpara.